

2017 Professional Development Course – Bonus Session

Nuts and Bolts of Township Finance

The TOI Education Program is pleased to offer several Professional Development Courses in 2017 for township officials and staff. We have added a bonus session on **Friday, February 24, 2017**, at the TOI Office in Springfield. The session is limited to 25 attendees. The cost is \$75 and includes lunch. The seminar is scheduled from 10am – 3pm to accommodate travel time. Six hours of education credit will be given for workshop completion.



While there have been a number of TOI educational sessions covering township finances, limited time has restricted in-depth explanations with questions and answers for this subject. In this session, Bob Porter, Director of Special Projects for Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C., will resolve individual township issues and will provide some great resources for elected officials to better understand the functions of township finance, especially if their duties are changing with a different office.

Topics covered during this session include: the impact of the Open Meeting Act on financial reports and procedures, how real estate taxes impact financial procedures, Tax Levy Ordinance, Truth-in-Taxation Act, Property Tax Extension Limitation Law (tax caps) Public Act 94-976, Budget & Appropriation Ordinance, Annual Treasurer Report, Annual Comptroller Report, Annual Audit, Public Fund, Investment Procedures, Personal Property Replacement Tax, Permanent Road Fund, Road District distribution and transfer of funds.

Deadline to register is Friday, February 17, 2017
Please fill in all information below and print clearly.

Name: _____

Township Position: _____

County/Township: _____

Address: _____

City, State, Zip: _____

Phone/Email: _____

Registration is \$75/person. Refunds cannot be given for any cancellations received after the deadline to register. Payment methods: check or credit Card. Please make checks payable to Township Officials of Illinois.

Credit Card (Visa / MasterCard only) Card Number: _____

Exp: _____

Signature: _____

Return to the TOI office by fax at 217.744.7419, email to amy@toi.org, or mail to 3217 Northfield Dr., Springfield, IL 62702.